

**CITY OF NIAGARA FALLS  
DEPARTMENT OF HUMAN RESOURCES**

**JOB VACANCY**

<u>TITLE:</u>	<i>Foreman</i>
<u>DEPARTMENT/DIVISION:</u>	<i>DPW- Streets</i>
<u>NUMBER OF VACANCIES</u>	One (1)
	Grade 20 \$22.2194-\$31.1666 per hour (With longevity increments when applicable)
<u>NOTE:</u>	This position may include overtime and/or shift work.

Niagara Falls, NY residency is required by 6 months of being appointed.

**Distinguishing Features of the Class:** This is supervisory work encompassing the Street Construction and Maintenance Division of the City's Department of Public Works. The work involves supervision of street construction, repairs and cleaning of streets, alleys, sidewalks, and other municipal areas including snow removal operations and the supervision of all garbage and bulk refuse collections. The Foreman- Streets also trains others in the performance of more skilled and technical work involved in street and sidewalk construction. General supervision is received from the Director or Deputy Director of Public Works. Work is performed in accordance to instructions from a superior and set procedures and policies with some leeway in work procedures and assignment of work crews. Supervision is exercised over Crew Leaders, Operating Engineers, Motor Equipment Operators and skilled and unskilled maintenance workers. The Foreman- Streets performs related work as required.

**Knowledges, Skills, Abilities and Personal Characteristics:**

Good knowledge of methods, tools and equipment used in the construction and repair of streets and alleys, and in laying and finishing concrete sidewalks; good knowledge of local laws and ordinances regarding streets and sidewalks; good knowledge of garbage, refuse collection and disposal practices; skill in working with concrete, asphalt and other acceptable paving materials; skill in the operation of motor equipment and street paving equipment and tools; ability to plan and supervise the work of others; ability to maintain records and write reports; tact and courtesy in dealing with the public; dependability; good judgement.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma and six (6) years experience in municipal construction and maintenance work;

OR

Eight (8) years of experience as defined in (A)

- **NOTE:** AT LEAST THREE (3) YEARS OF APPROPRIATE EXPERIENCE IS REQUIRED; ADDITIONAL EDUCATION BEYOND HIGH SCHOOL GRADUATION CANNOT BE SUBSTITUTED FOR THE REQUIRED THREE (3) YEARS OF EXPERIENCE.